

**Detroit Food Policy Council
Meeting Minutes
Tuesday, February 23, 2010 5:30 p.m.
Eastern Market Corporation – Detroit, MI**

Meeting called to order at 5:50 p.m. by Chairman, Malik Yakini

1) Welcome and Introductions

Members in attendance: Ashley Atkinson, Marilyn NeferRa Barber, Dan Carmody, Patrick Crouch, Phil Jones, Minsu Longiaru, Anntinette McCain, Kami Pothukuchi, Taja Sevelle (phone), Kathryn Underwood, Charles Walker, Pam Weinstein, DeWayne Wells, Malik Yakini

Members absent: Joe Gappy, Ricardo Guzman, Charity Hicks, Charles Simmons, Olga Stella, Dr. Calvin Trent, Dwight Wilson

Public in Attendance: Rod Toneye, Edith Steanhouse, Lila Cabbil

2) Approval of minutes from meeting on 1/19/2010

Group read and approved by consensus the record of the 1/19/2010 meeting with the following corrections: Add last names for Ashley Atkinson and Charity Hicks.

3) Long-term Absences – Kami withdrew her recommendation to amend the by-laws to accommodate long-tem absences. She thought it best not to make a by-law amendment to accommodate an individual.

Malik will write and send a letter on behalf of the DFPC to Charles Simmons thanking him for his willingness to serve on the Council but requesting that he resign if he will be unable to participate due to his planned sabbatical.

The DFPC will revisit our attendance policy at the next meeting. In preparation for that conversation, Malik will contact those who have not yet attended a meeting including D. Wilson, J. Gappy, and C. Trent to inquire about their absences and willingness to serve.

4) Selection of Term Limits – The results from our term lottery were:

DFPC members that drew 2 year terms include Marilyn NeferRa Barber, Dan Carmody, Patrick Crouch, Joe Gappy, Charity Hicks, Kami Pothukuchi, Charles Simmons, DeWayne Wells, and Malik Yakini.

DFPC members that drew 3 year terms include Ashley Atkinson, Ricardo Guzman, Phil Jones, Minsu Longiaru, Anntinette McCain, Olga Stella, Charles Walker, Pam Weinstein, and Dwight Wilson.

5) MOU with Gleaners – The draft MOU between the DFPC and Gleaners Community Food Bank presented at the meeting was approved with the following corrections: remove the second sentence in Financial Section and add a \$ sign before 30,000 in last sentence of that section. Ashley will prepare a budget to submit with the MOU indicating the expenditure of funds as follows: \$25,000 for salaries and \$5,000 for operating expenses each year for a period of three years.

6) Fiduciary Contract – Discussion was tabled due to Olga’s absence. Kami will try to reach Olga after the meeting to assist with preparing the Fiduciary Contract while Olga is on maternity leave.

7) 501(c)3 Status – Malik and Ashley will prepare a summary of options researched by the DFPC’s convening committee to present at the DFPC meeting in March. This summary should address concerns raised by Council members including how each option affects the DFPC’s relationship to the City of Detroit and our ability to do advocacy and policy-change work. This summary will be sent to DFPC members at least three days prior to the March meeting.

Ashley will also bring relevant non-profit organization filing paperwork to the March meeting including State of Michigan incorporation paperwork, Federal Employee Identification Number (EIN) paperwork, and the IRS 1023 form checklist for creating new non-profit organizations.

8) Financial Recommendations – Charles Walker presented information including fees, signing policies, location, bank ownership, and philanthropic investments for Shore, Chase, and First Independent Banks. Charles recommended the DFPC open an account at First Independent. His recommendation was accepted. Charles will be a check signer and all checks under \$500 will only require one signature. All checks over \$500 will require two signatures. DFPC officers, Malik Yakini, Kami Pothukuchi, and Ashley Atkinson will be approved to provide a second signature for checks over \$500.

Charles Walker will prepare and present his recommendations for financial policies at the DFPC’s meeting in March.

9) Goals/Priority Survey Results – After much discussion DFPC members decided on the following next steps: 1) Kami will lead a sub-committee with Minsu, Ashley, and Taja that will look at marrying goals 4 (create an annual City of Detroit Food System Report) and 6 (initiate and coordinate programs that address the food related needs of Detroiters). Kami will present their findings at the March DFPC meeting. 2) Dan will lead a sub-committee with Malik and DeWayne to review goal 3 (review City of Detroit Food Security Policy and develop an implementation and monitoring plan that identifies, priorities, timelines, benchmarks, and human financial and material resources) and bring suggestions on how to implement this goal to the March DFPC meeting. 3) Phil will lead a sub-committee with Antinette and Kathryn to look at implementing goal 7 (convening an annual Powering Up the Local Food System Conference).

The general community will be engaged in the work of these sub-committees when they become established.

10) Asset Map – Discussion was tabled due to time constraints. Ashley and Kami will continue to work on the Detroit Food System Asset Map and present our work to the Council at the March meeting.

11) DFPC Materials and Handouts – Discussion was tabled due to time constraints. Pam and Kathryn will brainstorm ideas and present these to the Council at our March meeting.

12) Next Meeting – Tuesday, March 23rd at 5:30 PM at Eastern Market Corp.

13) Announcements

On-going, It is time for the Census count! Participate!

Growing Power would like to link to the DFPC page

March 6th, All About Bees conference, Waldorf, Detroit

March 20th and 21st, Undoing Racism Workshop, Marygrove, Detroit

14) Adjournment – The meeting was adjourned at 7:54 PM